



Dear Parent/Guardian,

Holy Cross encourages you to use MSP for the following information:

Assignments/Grades/Attendance

In this module you can change your password, check for missing assignments, sign up for low percentage notifications and, if you have more than one child as a student (grades K-8), click on the desired child's name for their information. This module is where you will see your child's grades, click 'view details' to see assignment details and any files that teachers may have downloaded with the assignment.

Attendance is also viewable in this module. An attendance code legend is available at the bottom of the page.

Conduct

The Conduct module provides you with several conduct categories: praise, warnings, and concerns. Teachers will be using this module as deemed necessary.

Bulletins

This module will provide any special announcements of the school, such as No School days, special Masses, or all-school activities.

Calendar

The calendar allows the parents to see a variety of things. When a teacher records an assignment in MSP it appears on the calendar. If work is assigned on a Monday and is due on Friday - parents will see on the calendar that the assignment is due on Friday. Any uploaded files that go with the assignment may also be obtained in the calendar. This can be helpful if your child is home sick, by allowing you to view assignments that are due in advance and download available worksheets. If you have more than one child you have the option to color code the calendar to help keep track of which assignment/activity goes with which child. The calendar also shows school activities, masses, jean das, no-school days, early dismissal days, etc. Field trip files and permission slips are available on this calendar. You can choose which filters you want to appear on the calendar and save your preferences so you only need to see what your interest is. This calendar currently has all known activities/masses/no school/jean days, etc. posted for the entire school year.

Staff Directory

The Staff Directory has the names of teachers, the school's phone number, the grade level/s the teachers are associated with, and their email addresses. Please feel free to contact the teachers at any time with any concerns you may have.

Progress Reports

The Progress Report provides a quick overview of your child's grades. The Progress Report will be updated at mid-term time each nine weeks.

Volunteer Hours

This module is not functional at this time.

School Files

PDF files of M&M attached flyers and any important letters that are sent home.

FACTS portal

This portal allows parents to log-in to their FACTS account through MSP.

Profile Information

This portal allows parents to make changes to their profile such as address or telephone, pending HCCS approval.

**All communication regarding MSP should be done through Mrs. Moore at Holy Cross, please do not contact MSP directly.**