



2023 HOLY SHOPPING EXTRAVAGANZA!

Vendor and Craft Fair

On behalf of the Holy Cross Catholic School Parent Ministry Organization, we would like to invite you to take part in our upcoming Holy Shopping Extravaganza! Vendor and Craft Fair.

For your information, the event details are provided below.

- Participation fee: \$30 per space - tables available for \$10 each, extra charge.
- approximately 8x8 or hallway 10 x 4 (8X8 spaces will be given unless hallway is specified on the application until gym spaces are full. Once the gym is full, hallway spaces will be filled.
- Please bring your own table; a chair will be provided (tables could be provided for \$10 per table charge. Tables will be either 6 ft or 8 ft. To be determined by availability the week of the vendor event.)
- To reserve, both rental fee and application must be received together- No Exceptions. You may drop at the school office if you do not want to wait for us to receive in the mail and they will be dated to ensure first come first serve.
- All local vendors are welcome to apply, but we will allow only one vendor per company to participate to ensure you with optimum sales opportunity. (Hand crafters will be accepted at our discretion, as handmade items may vary, though they are similar items.)
- Concessions will be available thanks to our fifth graders at Holy Cross! All proceeds will support their camp week this year! We will try to communicate the menu ahead of time.
- Confirmation will be emailed when your application is accepted. Duplicate vendors will be notified immediately as well and check returned. (We will be checking mail twice a week on Tuesdays and Thursdays when Kristen is in the school building.)

Complete the application and send in with payment to secure your space.

Please make checks payable to: HCCS PMO

**Mail to: Holy Cross Catholic School
RE: Holy Shopping Extravaganza
1745 South Clinton Street
Defiance, Ohio 43512**

WE ARE EXCITED TO HAVE YOU PARTICIPATE AT THE HOLY SHOPPING EXTRAVAGANZA VENDOR AND CRAFT FAIR AND APPRECIATE YOUR SUPPORT!

Please feel free to contact us with any questions.

Date of the event: Saturday, December 9, 2023 - 9:00 am to 3:00 pm

Doors will open at: 7:30 a.m. Booths need to be set up and ready for sales by 8:45 am

Vendor Fair hours: 9 a.m. to 3:00 p.m. **(If you take down early you may not be invited back next year. Our last minute guests deserve the same shopping experience as the first guests! Thank you for respecting this request.)**

Location: Holy Cross Catholic School, 1745 S. Clinton St., Defiance, Ohio

Contact: hccsvendorevent@gmail.com HCCS: 419-784-2021

Kristen Killion: 419-302-5772 Samantha Donaldson 419-789-2902

HOLY SHOPPING EXTRAVAGANZA!
Vendor and Craft Fair Holy Cross Catholic School
Saturday, December 9, 2023 9a.m. to 3 p.m.



Set up begins at 7:30 am **We ask that you do not start tear down until the event is over and all attendees have left.**

1 – 8x8 space or 1 10x4space is \$30 per vendor

Please Print:

Name: _____

Business Name: _____

Address _____

Telephone _____

Email _____

Type of Business and Description:

Please indicate how many spaces and how many tables you would like to reserve:

Number of spaces _____ @ \$30 each \$ _____

Table Fee \$ 10 _____ number of tables needed _____

Total Enclosed \$ _____

Additional notes: (we will try to accommodate if possible)

Please send application along with payment to: Holy Cross Catholic School RE: Holy Shopping Extravaganza 1745 South Clinton Street Defiance, Ohio 43512 **Make checks payable to: HCCS PMO**

- I agree to take full responsibility for my person and merchandise and handle myself in a professional manner.
- I agree to the set up and tear down times and terms listed above. **I will not take down early.**
- I understand that payment must accompany this application. NO REFUNDS.

Signature _____ Date _____