

HOLY CROSS CATHOLIC SCHOOL

HOLY SHOPPING EXTRAVAGANZA!



VENDOR AND CRAFT FAIR

Dear Vendor, On behalf of the Holy Cross Catholic School PTO, we would like to invite you to take part in our upcoming **Holy Shopping Extravaganza! Vendor and Craft Fair.**

For your information, the event details are provided below.

- *Date and Time of Event: December 14, 2019 9:00am-3:00pm
- *Participation fee: \$30 per space (tables available for \$10 charge per table. Extra tables are limited, so this is first come, first serve.)
- * Approximately 8x8 space in the main gym (once the gym is full the available spaces will be 10ft long and 4 ft deep along the wall in the main hallway. *Chairs will go beside the tables to provide room for guests to walk in the hallway!*)
- * Your space will be located in the school gym or the main hallway.
- * To reserve, both rental fee and application must be received together- No Exceptions
- * All local vendors are welcome to apply, but we will allow only one vendor per company to participate to ensure you with optimum sales opportunity. Jewelry vendors will be limited, even if style is different.
- * Concessions will be available
- * Confirmation will be emailed once school resumes and when your application is accepted. Duplicate vendors will be notified after school resumes as well and check returned.
- *Doors will open at: 7:00 a.m. and Booths need to be set up by 8:45 am
- *Vendor Fair is indoors.
- *Location: Holy Cross Catholic School, 1745 S. Clinton St., Defiance, Ohio

Contacts:

Samantha Donaldson and Kristen Killion- HCCSvendorevent@gmail.com

****We'll be sending out several emails to update you before the event! Be sure you are receiving those emails from this email address!**

**HOLY SHOPPING EXTRAVAGANZA! VENDOR AND CRAFT
FAIR APPLICATION**



Holy Cross Catholic School Saturday, December 14, 2019, 9 a.m. to 3 p.m.

**Set up begins at 7:00 am. We ask that you do not start tear down until the event is over and all attendees have left.

1 – 8x8 gym space or one 10x4 hallway space is \$30 per vendor.

Deadline for Application is December 1, 2019 Please Print:

Your Name: _____

Business Name: _____

Address: _____

Telephone: _____ Email: _____

Type of Business and Description: _____

Number of spaces requested _____ @ \$30 each

Table Fee \$ 10 each. Number of tables needed _____

Total Enclosed Spaces and Tables \$ _____

Special Notes to Consider: _____

Please make checks Payable to **HCCS PMO**

Please send application along with payment to:

Holy Cross Catholic School

RE: Holy Shopping Extravaganza

1745 South Clinton Street

Defiance, Ohio 43512

I agree to take full responsibility for my person and merchandise. I agree to the set up and tear down times and terms listed above. I understand that payment must accompany this application. **NO REFUNDS**

Signature _____ Date _____